

income remittance form

new prospect elementary pta
(for deposit)



general information

remitter's name _____

remitter's phone _____

date of remittance _____

total amount remitted _____

remittance detail

total coins _____

total currency _____

total checks _____

panther bucks _____

combined total _____

explanation of income

budgeted area _____ (see back page)

committee/event _____ (see back page)

description _____

treasurer use only

date of deposit _____

amount of deposit _____

deposit made by _____

deposit entered for reconciliation by _____

Please complete this form for authorized deposits to be made on behalf of or for the New Prospect Elementary School PTA:

- Money and checks must be attached and change enclosed to match detail above.
- Please do not submit incomplete forms without proper information.
- Questions are to be directed to the respective budgeted area Vice-President (see back).

pta budget categories

Following is the list of existing budgeted areas. Please ask the Vice President over the budgeted area if you are unsure how to submit your remittance.

Budgeted Area: Business Alliances

Membership	Box Tops
Publix Card	Kroger Card
Target Card	Pizza Nights
Ice Cream Nights	Chuck-e-Cheese
Chick-fil-a Nights	Gladiator Night
Hunter Tree Farm	Tyson Labels
Barnes & Nobles	Stars & Strikes
GA Natural Gas	Office Depot
SP Recycling	Misc. Bus. Alliances

Budgeted Area: Family Events

Bingo
Snowflakes & Hotcakes
Newcomers Breakfast
Media Center
Popcorn

Budgeted Area: Fundraisers

Gift Wrap	Theme Baskets
Gala	Silent Auction
Spring Event	One Time Donation
School Store	Spirit Wear
Raffle	5k Run

Budgeted Area: Academic Enrichment

Reading Program	
Writing Workshop	
School Play	Exceptional Child
Reflections	Meet the Masters

Budgeted Area: Communications

Student Directory	Classroom Asst. Team
Website	Yearbook
Volunteer Tracking	Marquee
Community Outreach	

Budgeted Area: Executive Board

Hospitality
Leadership Training

Budgeted Area: Other

Mini Grants	Bank Fees
Gee Whiz Goal	School Beautification

Budget Area: PTA Operations

Bond Insurance
Supplies
Scholarships – Sally Fitzgerald
Start-up New Elementary
Auditor
Lend A Helping Hand
Annual Incorporation Fees

Budgeted Area: School Departments

Kindergarten	First Grade
Second Grade	Third Grade
Fourth Grade	Fifth Grade
Art	Counselors
Chorus	
Music	Band
Orchestra	North Metro
Talented & Gifted	P.E.
Technology	ESOL
Special Needs K	EIP
Special Needs P	Speech
IRR	Clinic

Budgeted Area: School Resources

Faculty Incentives	Field Day
CRCT Lock-In	Student Agendas
Cultural Arts	Teachers Coffee

Budgeted Area: Student Services

5th Grade Farewell
Red Ribbon Week
Panther Pete
Teacher Appreciation
Trivia
Hearing & Vision Screening
Media Center Support

Budgeted Area: Teacher Resources

Teacher Supplements