

New Prospect Elementary PTA
Executive Board Meeting
Tuesday, August 4, 2009

Meeting called to order at 9:30 am.

Those in attendance included: Karen Kirby, Kim Tobin, Jenny Idichandy, Danna Kelley, Charlia Faulkner, Lisa Kaplan, Jill Dunn, Lori Harmeyer, Julie Amato and Karen Wilson.

- Minutes approved for July

Administrative Update: Charlia Faulkner

- No more teacher cuts.
- New surplus teacher going into 1st grade.
- Ms. Harbrecht will be moving from 3rd to 1st grade.
- Ms. Scutch (TAG) is leaving and will be replaced by surplus teacher.
- Need emergency training in the event that there is a gas line problem at the front entrance due to construction.
- Front office cannot receive medication until school nurse (Kim) comes back from furlough.

General Business/ Old Business: Karen Kirby

- Back-to-school breakfast by J.R.'s
- Karen Kirby will give brief update to teachers on PTA budget and inform them of special event dates.
- Each classroom will begin with \$100 from the PTA. Teachers may get more during the year.
- Looking into PTA fundraising money going toward Science Lab for our school.

Treasurer Report: Jill Dunn

- July budget was completed.
- Our bank has been changed to BB&T.
- Expense request forms go to Kim Tobin and checks for to Karen Kirby.
- All must be signed by a V.P and President.

Fundraising: Lori Harmeyer

- It was decided that the school store would open during Sneak Peek because last year 30% of total sales came from that event.

Student Services: Lisa Kaplan

- "You've Got To Have Art" was approved and will be offered after school this year.

- Need Trivia chairperson.

Communications: Danna Kelley

- Suggested having a dedication in the School Directory for Cote the media specialist.
- School Directory will have email address for PTA members only.
- \$600 has been raised so far for the Directory.
- Wendy Goldberg will head Community Outreach.
- We will collect P.J.'s during Slip Into Reading as one of our community projects.
- Still in need of project manager for yearbook.
- The administration gets 1st choice of what goes on the school marquee then PTA announcements.

New Business: Karen Kirby

- Spirit days will be the 1st Mon. of each month.
- Sneak Peek will have two tables selling PTA membership, bricks, and yearbooks all on one form.
- Snowflakes and Hotcakes date has been moved to Feb. 20th.
- Bingo Night has been moved to Oct. 16th.

Next Executive Board meeting will be Tuesday, September 1st at 9:30am.

Meeting Adjourned 11:45 am.

Respectfully Submitted,

Karen Wilson

Recording Secretary