

**New Prospect Elementary PTA  
Executive Board Meeting  
Tuesday, February 2, 2010**

Meeting called to order at 9:30 am.

Those in attendance included: Karen Kirby, Kim Tobin, Jenny Idichandy, Danna Kelley, Charlia Faulkner, Lisa Kaplan, Jill Dunn, Lori Harmeyer, Julie Amato, Karen Wilson, Elaine DeSantis and Sylvie Petitgenet.

- Minutes approved for November.

**Administrative Update: Charlia Faulkner**

- Donation drive for Haiti is going well.

**General Business/Old Business: Karen Kirby/Kim Tobin**

- Karen expressed thanks to those who have supported our family in need. She will let the school know how much it has been appreciated.
- “X” has been marked on Thurs. paper folder for those sibling not needing duplicate copies of information. Next year, we would like this process to take place on Curriculum Night.
- May PTA mtg./luncheon will be May 11<sup>th</sup>.
- Field Day was moved to May 3<sup>rd</sup> and 4<sup>th</sup> due to the last week of school being part of summer remediation days.
- Field Day t-shirt design contest is starting and we will bulk order the t-shirts again. Parents can add country and/or names.
- A flyer will be sent out announcing a coffee for people interested in being a part of the PTA Board. It will be held on Early Release Day, Feb 24<sup>th</sup> at 10:30am. Current Board member need to attend.
- Community Outreach will now fall under the heading of Family Events.
- School Beautification will move under Communications.
- Responsibility for the school brick project needs to be separate from School Beautification.

**Treasurer Report: Jill Dunn**

- PTA needs to communicate timeline of events to open the science lab from Boosterthon proceeds.
- Continue to check your mailboxes for pink reimbursement slips to get to Jill.

**Business Alliances/Membership: Jenny Idichandy**

- Bricks installation has been a problem.
- Publix Night is March 10<sup>th</sup> from 4:30-6:30pm.
- Need new committee chairs.

- Suggested that we tap into community more next year for donations.
- Will check into Z Pizza, Starbuck's, and Carmine's to partner for family nights.
- Publix is having a free cooking demo for any teacher that volunteers on our Publix Night.

### **Communications: Danna Kelley**

- Still need yearbook committee head. Most other committee head positions under Communications are filled for next year making it easy for the incoming Board Member.
- Need parent representative to be at Legislative Mtg. by Katie Reeves.

### **Student Services: Lisa Kaplan**

- Teacher Appreciation is Feb 8-12. Third grade needed help making entrees due to lack of participation.
- Chairs are needed for Teacher Appreciation next year.

### **Fundraising: Lori Harmeyer**

- Need venue for Ricky Kalmon.
- Ideas for Silent Auction for Snowflakes were discussed.

### **Family Events: Julie Amato**

- Snowflakes and Hotcakes is Feb. 6<sup>th</sup>. Need volunteers to help set up and decorate Friday.
- Teachers will be allowed to buy 4 tix for \$1 on Wed.

### **Academic Enrichment: Sylvie Petitgenet**

- Will carry over extra funds of \$800 for next year's programs.
- Ms. Faulkner would like to see more quality artists visit who are familiar with handling an audience of children.
- Discussed food sales for the school play.
- Need new committee heads.

### **New Business:**

- Ms. Faulkner talked about CRCT lock-in being offered for grades 3-5 only to focus on those grade levels. It will be March 19<sup>th</sup>.

- Dates to Remember:

|                             |           |
|-----------------------------|-----------|
| Snowflakes and Hotcakes     | Feb. 6    |
| Teacher Appreciation Week   | Feb. 8-12 |
| Exceptional Children's Week | March 1-5 |
| Publix Math Night           | March 10  |

Next Executive Board meeting will be Tues. March 2, 2010.

**Meeting adjourned at 12:00pm.**

**Respectfully Submitted,**  
Karen Wilson  
**Recording Secretary**